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UNIVERSITY OF NORTH DAKOTA

GRAND FORKS, ND

UNIVERSITY LETTER

UND'S FACULTY/STAFF NEWSLETTER

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TOP STORIES

President Kupchella announces 2008 retirement

University of North Dakota President Dr. Charles E. Kupchella announced today [Thursday, Jan. 25] his intent to retire as UND's tenth president as early as January 2008.

In a letter to the Chancellor of the North Dakota University System and to the State Board of Higher Education, Kupchella set a target date of January 25, 2008 for his retirement, but he also left the door open to continue several months after that date at the request of the Board.

"Because the Board has three searches ongoing at the current time, I indicated that I could be somewhat flexible as to the exact date and would be willing to extend my term through June of 2008. By announcing my intent to retire now, I wish to give the Board of Higher Education at least one full year to conduct a search for my successor. I have a deep and abiding interest in making sure that the transition from my presidency to that of my successor is seamless and smooth," said Kupchella.

The University is in excellent shape, said Kupchella, who applauded the faculty, staff, administrative team, and students for helping to position UND as a top-ranked national University. He also praised the University community for embracing UND's Strategic Plan, developed under his leadership as a campus-wide project in the early years of his presidency and now in its second edition.

"The University of North Dakota is guided by a strategic plan developed with full participation of University stakeholders, including faculty, staff, students, alumni and community leaders. The plan was developed in complete synchrony with the North Dakota 'High Education Roundtable,' which was developed, and has been sustained, by a group of leaders in North Dakota's private sector, the legislature, and higher education," said Kupchella, who has been a member of the Roundtable since its inception.

"Our strategic objective is to move the University of North Dakota securely into the top 100 doctoral research universities in the United States, and to do so in such a way that this is not only sustainable, but that it will enable those who come after us to move the University into the top 50. UND is already deep with in the top 100 by many, many measures," said Kupchella.

But there is still work to be done, he said.

"I intend my last year to be anything but a 'lame-duck' hiatus. Instead, it will be a vigorously active and rousing conclusion to both my presidency and the University of North Dakota's first 125 years, and it will serve as a throttle-up to UND's next 125 years," said Kupchella.

Among other things, Kupchella said that during his final year the University would:

- * Continue to develop new and exciting academic programs;
- * Search for and appoint UND's next Vice President for Research and expand and enhance UND's research base;
- * Continue to move through the transition to Division I athletics;
- * Make significant progress toward the launch of a comprehensive campaign and building endowment of at least \$500 million
- * Plan and begin the celebration of UND's 125th anniversary;
- * See through the construction of more than \$65 million in new, replacement, and remodeled facilities currently under way; and
- * Launch a campus worksite wellness program

"We will, in other words, proceed in full to continue implementation of the University's strategic plan for the future. We look forward to full engagement with the entire UND community in these worthy efforts," said Kupchella.

Kupchella also expressed his deep thanks for the honor of leading the state's largest and most-diverse institution of higher learning: "There are no words sufficiently adequate to express the appreciation that Adele and I feel t the State Board, to the people of North Dakota, and to all of the members of the campus community for the privilege we have had to serve in our respective roles as First Lady and President of the University of North Dakota since 1999. We have had the positive experience of a lifetime here, and we are extremely grateful to the faculty, staff, students, alumni and other UND stakeholders for helping make this so."

Kupchella was praised by leaders of the North Dakota University System. John Q. Paulson, president of the North Dakota State Board of Higher Education, said "Doctor Charles Kupchella has served with great distinction as the University of North Dakota's 10th president, since first assuming this critically important position in 1999.

He is an outstanding educator and scholar. He brought to UND a great passion for growth and accomplishment, and his tenure at the university has been marked by remarkable progress on every front.

His leadership inspired students, colleagues, alumnae and community and contributed mightily, not just to the University of North Dakota, but to the North Dakota University System and to the state of North Dakota and all its people.

We who have been his colleagues have cherished the opportunity, and we wish him and his dear wife, Adele, peace and great happiness as they contemplate leaving the institution they have loved and one which returns that affection and respect."

Eddie Dunn, chancellor of the North Dakota University System, said "President Kupchella's term as president of UND will be remembered as a period of tremendous growth and success for the university. It is important that the great progress taking place under his leadership is sustained and that the university continues its vital role in creating a brighter future for the state and students of North Dakota.

Since Dr. Kupchella became president in 1999, UND has taken great strides in engaging the community in the strategic planning process and in tying the university's strategic plan to the work of the Roundtable on Higher Education. Faculty and staff salaries have improved and research is at a record high.

This advance notice of President Kupchella's intent to retire will give the University System a workable timeframe to recruit and hire a new president. I wish Dr. Kupchella and Adele great success in their future adventures."

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Biography: Dr. Charles E. Kupchella

Dr. Charles E. Kupchella was named the tenth president of the University of North Dakota (founded in 1883) on April 20, 1999. His official duties began July 1, 1999.

A native of Nanty Glo, Penn., where he spent one summer in his early years working in the coal mines, Kupchella received his B.S. Ed. in biology with certification to teach biology and general science in secondary schools from Indiana University of Pennsylvania (1964) and his Ph.D. in physiology and microbiology from St. Bonaventure University (1968).

Kupchella started his career in 1968 as Assistant and then Associate Professor at Bellarmine College in Louisville, Ky. From 1973 to 1979 he was an Associate Professor of Oncology at the University of Louisville and was Associate Director of its Cancer Research Center. In 1979 he joined the faculty of Murray State University as Chair of the Department of Biology. He served there until 1985, when he went to Western Kentucky College as Professor Biology and Dean of its Ogden College of Science, Technology and Health. From 1993 to June 30, 1999, Kupchella served as Provost and Professor of Biology at Southeast Missouri State University, Cape Girardeau. There he led the strategic planning for the university which resulted in a number of clear, focused initiatives to serve students and the region. He also was at the forefront of helping the University reach into

communities from Kennett to St. Louis, and was instrumental in establishing program-to-program articulation agreements and specific cooperative programs with community colleges.

In his research, Kupchella studied blood-coagulation adaptation in hibernating animals. He has also studied the effect of aspirin on the gastrointestinal tract and the properties of the extracellular matrix associated with the spread of cancer. Kupchella, who holds the rank of Professor of Biology at UND, has published widely in his field of expertise. He has written three books: Sights and Sounds: The Very Special Senses (Bobbs-Merrill Publishing Co., 1976); Environmental Science: Living Within the System of Nature (third edition, Prentice-Hall, 1993, with Peggy Hyland); and Dimensions of Cancer (Wadsworth Publishing Co., 1987). He also has authored or co-authored more than 50 articles in Cancer, Cancer Research, American Journal of Medicine, Comparative Physiology and Biophysics, Journal of Environmental Education, Archives of Internal Medicine, Journal of Histochemistry and Cytochemistry, Journal of Cancer Education, and other journals. Kupchella also presented at more than 100 statewide, national and international meetings.

Kupchella is a past-president of the American Association for Cancer Education. He is affiliated with several scientific societies and was the author and co-author of various grants for projects in science and science education. He has served as a grant reviewer for the American Cancer Society, the National Cancer Institute, and other agencies. He is a collaborating partner in the National Dialogue on Cancer.

Since 1999, Kupchella has served as a member of North Dakota's Higher Education Roundtable-- a group of legislators, business leaders, and representatives of higher education in forging a forward-looking description of the expectations of higher education, the legislature and the private sector in partnerships to foster economic development in North Dakota.

Kupchella has received many honors and recognitions, including being named to American Men of Science (1988), Who's Who in Education (1993), Who's Who in the World(1993), and Who's Who in Science and Engineering (1996).

Kupchella and his wife, Adele, both grew up in western Pennsylvania coal-mining towns. He was one of six children, all of whom earned college degrees (including three brothers with Ph.D. degrees). Kupchella met Adele (Kiel), one of ten children in her family, in college while he was playing in a band. They married in 1963. They have three children: Rick (Minneapolis), Michele Adams (Springfield, Va.) and Jason (Bowling Green, Ky.), and six grandchildren. An avid outdoorsman, Kupchella enjoys fishing and black-powder hunting. He also dabbles in art, enjoys singing folk songs, and has even recorded a song.

-- Jan Orvik, Writer/Editor, University Relations, janorvik@mail.und.nodak.edu, 777-3621

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Martin Luther King Jr. celebration week continues

Martin Luther King Jr. celebration week continues with the theme, "Countdown to 2013: If Walls Could Talk." Events follow (please note change in Friday's dance location).

Thursday, Jan. 25

* Panel discussion, "Past/Present," BSA presidents (Frank Westley Jackson IV, Farouk Aregbe, Crystal Hayes, Amie Jatta), Lecture Bowl, Memorial Union, noon to 1:30 p.m. Moderator is Matsimela Changa Diop.

* Film series, "Selma, Lord, Selma," International Centre, 3 to 5 p.m.

* Open Forum, "The Challenges of Women in the Media," River Valley Room, Memorial Union, 6 to 8 p.m. Speaker is Andria Hall, former CNN anchor.

Friday, Jan. 26

- * Martin Luther King Jr. awards luncheon, Ballroom, Memorial Union, 11.30 a.m. to 1.30 p.m. Keynote speaker is Andria Hall.
- * Dance, music from the "Motown Era," Loading Dock, Memorial Union, 8 p.m. to 1 a.m.

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EVENTS TO NOTE

Work Well Roll-Out Sessions are Jan. 25, 26 for benefited employees

This is a reminder to all benefited employees about the Work Well Roll-Out sessions for the new incentive program. Time and locations are listed below or can be found on our web site, www.workwell.und.edu. Don't miss your chance to participate in this fun program and earn some great prizes.

THURSDAY, JAN. 25

- * 6 to 7 a.m., Rehearsal Room, Chester Fritz Auditorium.
- * 9 to 10 a.m. and 10 to 11 a.m., Lewis and Clark Room, Energy & Environmental Research Center.
- * 12:15 to 1:15 p.m., Room 16/18, Swanson Hall.
- * 1:30 to 2:15 p.m., Terrace Dining Hall, Memorial Union.
- * 2:30 to 3:30 p.m. and 3:30 to 4:30 p.m., United Hospital Lecture Room, School of Medicine and Health Sciences.

FRIDAY, JAN. 26

- * 6 to 7 a.m. and 8:15 to 9:15 a.m., Rehearsal Room, Chester Fritz Auditorium.
 - * 9:30 to 10:30 a.m. and 10:30 to 11:30 a.m., Room 115 (Atmospherium), Odegard Hall.
 - * 12:15 to 1:15 p.m., Room 5, Gamble Hall.
 - * 1:45 to 2:45 p.m. and 2:45 to 3:45 p.m., Dining Area, Wilkerson Hall.
- Amanda Eickhoff, Coordinator of Wellness, Wellness Center, amandaeickhoff@mail.und.edu, 777-0210

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UPC presents "A Civil Debate" Jan. 25

The University Program Council (UPC) is sponsoring "A Civil Debate: Is Same Sex Marriage Good for Society?" at 7 p.m. Thursday, Jan. 25, in the Memorial Union Ballroom. The debate will take place between Glenn T. Stanton, senior analyst for marriage and sexuality and the director of social research and cultural affairs at Focus on the Family and John Corvino, philosophy professor, Wayne State University in Detroit, Mich. While these men have opposing views, they agree that "controversial issues demand civil discussion, not personal attacks, and so challenge each other's arguments, not each other's motives." During their debate they will address these sub-topics: needs of children, the complementarity (sic) of the sexes, the alleged slippery-slope towards polygamy and polyamory (sic), and whether same-sex marriage is a civil-rights issue. For further information about this debate, visit their agent's, Kirkland Productions, web site at http://www.kirklandproductions.com/ARTISTS/Same_Sex_Marriage_Debate-bio.html. This event is free and open to the University community.

-- Linda Rains, Coordinator of Civic Leadership, Memorial Union, lindarains@mail.und.edu, 701-777-4076

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Doctoral examination set for Richa Priyadarshini

The final examination for Richa Priyadarshini, a candidate for the Ph.D. degree with a major in microbiology and immunology, is set for 1 p.m., Monday, Jan. 29, in Room 1370, United Hospital Lecture Hall, School of Medicine and Health Sciences. The dissertation title is "Role of Penicillin Binding Proteins and Amidases in Daughter Cell Separation in Escherichia Coli." Kevin Young (microbiology) is the committee chair. The public is invited to attend.

-- Joseph Benoit, Dean, Graduate School, joseph.benoit@und.edu, 777-4005

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Learn how to love/like/accept/make peace with your body

Students, faculty and staff are invited to participate in Love Your Body Week events designed to help you become more aware of how the media influences the way we view our bodies, as well as help you appreciate and take care of your body.

Events follow.

- * Monday, Jan. 29, 6:15 p.m., International Centre, 2908 University Ave. -- "Meditation for Body Appreciation and Body Image Awareness" with Lora Sloan Anderson, director of Lotus Meditation Center. Experience a guided meditation on body acceptance and gratitude. Learn to appreciate the marvelous things your body does for you to improve your feelings about your body. Work toward healthier ways of being with your body and a greater sense of ease with yourself.
- * Tuesday, Jan. 30, 5:15 p.m., group exercise room, Wellness Center -- "Belly Dancing" with Kara Larson. Did you know that belly dancing can improve your health? This natural body movement has been found to improve posture, reduce stress, improve body image, safely tone muscles, and even aid in digestion. Come join us and learn a new way to nourish your body and yourself.
- * Wednesday, Jan. 31, noon, International Centre, 2908 University Ave. -- "Thick Thighs Anonymous" with Kathy Coudle King, a Women's Center Meet, Eat & Learn. Join us for lunch and the powerful rumble of the thunder of thighs! This comic performance piece by Kathy Coudle King will be followed by some journaling time and small group discussion.
- * Thursday, Feb. 1, 7 p.m., Burnt Toast Kitchen, Wellness Center -- "How Do You Eat - Mindless or Mindful?" with Mandy Burbank, Student Health Services and Allen Anderson, Wellness Center. How can you manipulate your environment to eat better? We know eating healthy can be challenging especially when the average adult makes over 200 food decisions a day. We invite you to this event to learn about small easy changes you can make to eat better and feel better. Free food will be provided.

Hollywood Hoax Display

Experience first hand how the media manipulates us into thinking our bodies aren't good enough. Check out the pictures of models before and after the images are digitally altered to make them appear perfect. Write down your thoughts on the Peace and War Graffiti Wall. Pick up an eye-opening booklet on the media and body image, and enter the drawing for door prizes. Get some tips on how to have a more positive body image and find out about campus resources that are here to help.

- * 10 a.m. to 2 p.m. Monday, Jan. 29, and Tuesday, Jan. 30, Memorial Union
- * 3 to 7 p.m., Wednesday, Jan. 31, and Thursday, Feb. 1, Wellness Center

Love Your Body Week is sponsored by UND Counseling Center, Student Health Services, Wellness Center and Women's Center. Contact the Student Health promotion office at 777-2097 or the UND Women's Center at 777-4300 for more information.

-- Jane Croeker, Student Health Promotion Advisor, Student Health Services, jane.croeker@und.edu, 777-4817

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Women's Center hosts Meet, Eat and Learn

Thick Thighs Anonymous meeting is set for noon to 1 p.m. Wednesday, Jan. 31, at the International Centre, 2908 University Ave. Join us for lunch and the powerful rumble of the thunder of thighs! This comic performance piece by Kathy Coudle King will be followed by some journaling time and small group discussion.

-- Patty McIntyre, Program Associate, Womens Center, undwomenscenter@und.nodak.edu, 74300

U Senate meets Feb. 1; agenda listed

The University Senate will meet Thursday, Feb. 1, at 4:05 p.m. in Room 7, Gamble Hall.

AGENDA

- 1) Announcements:
 - a. Catalog wording for the honors policy delay.
 - b. EMG branding update.
 - c. Faculty athletic representative report.
 - d. CCF report.
 - e. Legislative update.
- 2) Minutes of the previous meeting and business arising from the minutes.
- 3) Question period.

CONSENT CALENDAR:

- 4) Annual report of the Senate summer sessions committee, Diane Hadden, chair.

BUSINESS CALENDAR:

- 5) Curriculum committee report, David Relling, chair.

-- Lori Hofland, Administrative Assistant, Registrars Office, lorihofland@mail.und.nodak.edu, 777-3892

Nationally known teacher/scholar kicks off 2007 speaker series

This spring the Office of Instructional Development launches a speaker series focusing on the work of faculty engaged in the scholarship of teaching and learning (SoTL). The series will feature a Feb. 1 kick-off presentation by Craig E. Nelson (professor emeritus of biology, Indiana University) titled "The Scholarship of Teaching & Learning (SoTL): Frameworks, Lessons and New Directions." We will welcome Dr. Nelson with a reception in the East Asian Room, Chester Fritz Library, from 3:30 to 4 p.m. before his presentation and a discussion from 4 to 5:30 p.m.

For more information on Dr. Nelson's extensive accomplishments as a scholar, scientist and teacher (with noted expertise in fostering critical thinking and mature valuing across the curriculum, diversity and college teaching, and active learning) visit his bio at <http://www.und.edu/dept/oid/BTSSeries.html>

The series will continue Feb. 22 with a presentation by Dexter Perkins (geology), a UND Bush teaching scholar. He will present "Thinking About Teaching and Teaching About Thinking: What Should Our Students be Learning in Our Classrooms and How Will We Know When They Have Learned It?" There will be a reception from 3:30 to 4 p.m. with the presentation from 4 to 5:30 p.m. in the East Asian Room, Chester Fritz Library.

Rounding out the spring series will be a presentation by Patti Alleva (the Rodney and Betty Webb Professor of Law), another UND Bush Teaching Scholar, on March 29. She will present "Learning for Life: The Imperative of Self-Awareness in Teaching and Practicing." A reception will be held from 3:30 to 4 p.m. with the presentation from 4 to 5:30 p.m. in the East Asian Room, Chester Fritz Library.

While other speaker series focus on the results of research or scholarly activity, the SoTL series will also focus on the process of inquiry. We'll learn what questions prompted Perkins and Alleva to look into their teaching -- and their students' learning -- more deeply, what methods of inquiry they used, what they learned from the experience, and how their teaching has changed as a result.

Please mark your calendar and plan on coming for some interesting talk and lively discussion on topics of interest to faculty from all disciplines.

-- Anne Kelsch, Assistant Prof., History, anne_kelsch@und.nodak.edu, 710-777-6489

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MAC presents "Inside Iraq: The Untold Stories"

Armed with a video camera, a home-made press pass, and a single phone number written on a piece of paper, amateur filmmaker Mike Shiley chronicles a two-month journey inside Iraq to uncover the reality of life beyond the spin about the U.S. and Iraqi militaries and the Iraqi people.

Rather than trying to push a political point of view, Shiley let his camera roll, catching a multitude of real-life moments that tell it like it is. The result is a highly thought-provoking and reasonably unbiased 84-minute documentary film titled, "Inside Iraq: The Untold Stories."

Shiley will be here to speak and present his film from 7 to 9 p.m. Thursday, Feb. 1, Memorial Ballroom, Memorial Union. Hope to see you there.

This event is sponsored by the multicultural awareness committee, standing committee of student government.

-- Sierra Abe, Publicity Officer, Multicultural Awareness Committee, sierra.abe@und.nodak.edu, 701-880-8911

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Global Visions film series presents "Games of Love and Chance"

The Department of Anthropology's Global Visions film series continues Tuesday, Jan. 30, at 7 p.m. in the Memorial Union Lecture Bowl with the French film, "Games of Love and Chance." All films are free and open to the public.

The Global Visions film series presents two films per month, and is funded in part by the Multicultural Awareness Committee. It is currently the only venue in Grand Forks to show independent films from a wide variety of contemporary filmmakers from around the world.

The series kicks off with the powerful cinematic creation, "Games of Love and Chance" by Abdellatif Kechiche. This film is about a young North African immigrant's adventures in Paris. The film is the winner of several César awards, and offers a graceful and sympathetic look at how the lives of teenagers intersect as it choreographs a dizzying series of collisions between the hip-hop influenced, Arabic-inflected staccato of working-class youth slang.

- Other films are:
- * "Junebug" (U.S.), Feb. 13.
 - * "Woman is the Future of Man" (Korea), Feb. 27.
 - * "The Forsaken Land" (Sri-Lanka), March 6.
 - * "The Cuckoo" (Russia), March 20.
 - * "Take My Eyes" (Spain), April 3.
 - * "Broken Wings" (Jewish), April 17.
 - * "Me, You, Them" (Brazil), May 1.

Filmgoers are encouraged to come early to ensure a seat. -- Marcia Mikulak, assistant professor of anthropology, 777-4718.

U2 lists workshops

Below are U2 Workshops for January 24 thru February 2.
Visit our Web site for additional information.

Employees Privacy and the Law

January 24, 9:00-11:00 a.m.
Twamley Hall, Room 305

How far can an employer go in making decisions on issues related to privacy in the workplace?
Presenter: Joy Johnson & Desi Sporbett

*Supervising the Emerging Workforce

January 24, 8:30-10:00 a.m.
Memorial Union, River Valley Room

This presentation will introduce the primary characteristics of emerging employees and the patterns they display among established workers and an aging workforce. The presenter will describe how supervisors can promote positive co-worker relationships through effective supervisory response.
Presenter: Dick Werre, St. Alexius EAP

*Suicidal Behavior in the Community & Workplace

January 24, 10:30-11:30 a.m.
Memorial Union, River Valley Room

This presentation provides vital information on the continuing prevalence of suicidal thoughts and behaviors in our culture. The speaker will explore the nature and scope of suicidal activity, and the circumstances most likely to generate suicidal thinking. Emphasis will be placed on the levels and types of suicidal behavior, and on approaches to determining the seriousness of suicidal preoccupation and activity. Techniques for assessment of suicide potential will be introduced along with approaches to intervention during suicidal crisis.
Presenter: Dick Werre, St. Alexius EAP

Excel XP: Beginning

February 6, 7, & 9, 8:30-10:30 a.m.*
(6 Hours Total)

Prerequisite: Basic understanding of computers; mouse and file saving/retrieving skills.
Introduces Excel basics, edit worksheets, perform calculations, format worksheets, work with multiple worksheets, create and modify charts, set display and print options.

Basic Windows

January 29, 1:30-3:30 p.m.

Prerequisite: Basic understanding of computers: mouse and file saving/retrieving skills.
Introduces very basic Windows features; keeping your desktop tidy, change desktop color, create a desktop shortcut, change or set the date/time, Windows XP Start Menu, change themes, menu features, Windows XP taskbar overview, organize files, work with windows, create an efficient work environment, and find information.

Basic Word

January 31, 1:30-3:30 p.m.

Prerequisite: Basic understanding of computers: mouse and file saving/retrieving skills.
Introduces very basic Word features; create a document, edit and format text, format paragraphs, save file,

retrieve file, format text, cut and copy, add tables, proof a document, set display and print options.

PeopleSoft Account Numbers

January 30, 1:30-2:30 p.m.

Memorial Union, River Valley Room

This class will show how to use PeopleSoft Account Number listings and provide clarification on how items should be coded.

Presenter: Allison Peyton

Defensive Driving

January 25, 12:30-4:30 p.m.

Skalicky Tech Incubator, Room 211

This workshop is required by State Fleet for all UND employees who drive State Fleet vehicles on a regular (monthly) basis, received a traffic violation, or had an accident while operating a State Fleet vehicle. Employees are encouraged to bring a family member (spouse and/or dependents). This workshop may also reduce your North Dakota insurance premiums and could possibly remove points from your driving record.

Train the Trainer in Ergonomics

January 24, 9:00-10:30 a.m.

Skalicky Tech Incubator, Room 211

This is a mandatory class for all supervisors/those who supervise others for the University of North Dakota. This is a new requirement by the State Risk Management Division in Bismarck. The new UND Ergonomic Program will be reviewed. In addition an introductory explanation of ergonomics which is to be shared with your staff members will be presented. UND Administration supports this effort. Part of our Workers Compensation Discount depends on participation in this class. Certificates will be presented and attendance monitored. We look forward to as many as possible attending.

Presenter: Claire Moen

The Art of the Search Committee

January 25, 2:00-3:00pm, Twamley Room 305

Does your institution rely solely on the guidance of search committees to fill faculty and administrative positions? Traditional search processes are 'scientific' in that the steps are fairly prescribed and often require little participation by the search committee until the final steps. Successful searches are actually the result of more 'art' than 'science,' and require proactive, dedicated and trained search committee members.

Please reserve your seat by registering with U2 by: Phone 777-2128, Email U2@mail.und.nodak.edu, or Online www.conted.und.edu/U2/. Please Include: (1) Workshop Title/ Date, (2) Name, (3) Department, (4) Position, (5) Box #, (6) Phone #, (7) Email, & (8) How you first learn about this workshop? Thank you for registering in advance; it helps us plan for materials and number of seats.

-- Mark Wilkerson, U2 Coordinator, University within the University, markwilkerson@mail.und.nodak.edu, 701-777-4266

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Volunteers sought for care-giving simulation

The Center for Rural Health is seeking three volunteers to help with a care-giving simulation Friday, Feb. 2, from 1 to 4 p.m. Volunteers will either simulate a person with an aging-related disability or act as the care-giver in a variety of situations. Please call Kim Ruliffson at 777-6780 if you can assist us. We will have Wal-Mart cards and snacks for the volunteers.

-- Kim Ruliffson, Administrative Secretary, Center for Rural Health, kruliffson@medicine.nodak.edu, 777-

Insight meditation for beginners starts Feb. 5

A five-week progressive course in the fundamentals of insight meditation for beginners begins Monday, Feb 5, from 6 to 7 p.m. at the Lotus Meditation Center, 2908 University Ave., and continues every Monday through March 5. Classes are taught by Lora Sloan Anderson, director of the center and clinical psychologist, and Patrick Sloan Anderson, a former Buddhist monk in the Thai Theravada Forest Tradition. There is no charge and it is open to everyone. No registration is required. For more information, contact Lora at (701) 787-8839. -- Lotus Meditation Center.

ANNOUNCEMENTS

2007 Dakota Conference on Rural and Public Health invites sponsors and exhibits

The annual Dakota Conference on Rural and Public Health will be held March 20-22 in Mandan, N.D. By supporting the Dakota Conference, your organization connects with about 300 rural and public health professionals. Visit

<http://www.bismarckstate.edu/cce/ruralhealth/sponsors.asp> for more information. The registration deadline is Jan. 26.

-- Amanda Scurry, public information specialist, UND SMHS, ascurry@medicine.nodak.edu, 701-777-0871

SPEC awards mini-grants to seven summer programs

The Summer Program and Events Council (SPEC) recently awarded nearly \$23,000 in mini-grants to aid in the expansion, redesign, and creation of summer courses and programs. Through SPEC's start-up mini-grant program, funding is used to help support UND faculty and staff in the development, marketing and start-up costs of programs offered on-campus to Grand Forks and surrounding communities.

The Summer 2007 awarded projects are:

- Graduate Certificate in Music for Teachers, Department of Music, Royce Blackburn, assistant professor/chair, music.
- Mini-Society Entrepreneurship Camp, Department of Teaching and Learning, Barry Striegel, science mentor, RAIN program, nursing.
- Musical Theatre and Dance Production and Performance, Department of Theatre Arts, Kathleen McLennan, associate professor/chair, Theatre Arts.
- Suicide Prevention Seminar, Department of Counseling, Kara Wettersten, associate professor/co-chair, counseling.
- Summer Writing Camp, Department of English, Peter Johnson, associate director, Office of University Relations.
- Wellness Camp, College of Nursing, Lek Seal, assistant professor, nursing.
- Young Scientists and Engineers Academy, School of Engineering and Mines, Cheryl Osowski, student activities coordinator, School of Engineering and Mines.

"The Start Up Mini-Grant Program represents a unique opportunity to encourage program development at UND," said Kerry Kerber, associate dean of continuing education and co-chair of SPEC. "Because the proposals are from both faculty and staff, the program nurtures creativity from the existing diversity of people and disciplines within the university."

By aiding in the development of summer programs, SPEC hopes to encourage greater on-campus participation during the summer months at UND. "Marketing efforts for these summer 2007 projects will be far-reaching, and we hope to attract a very diverse group of participants," said Diane Hadden, director of Summer Sessions and co-chair of SPEC. "We are fortunate to have faculty and staff members who are committed to filling needs in certain academic departments as well as in the community."

The Summer Programs and Events Council's mission is to promote all summer events, programs, and courses to the greater Grand Forks community while providing leadership and logistical support for summer programming on the UND campus.

For more information about the Summer Program and Events Council visit www.summer.und.edu, or contact Diane Hadden at (701) 777-6284 for credit activities, or Kerry Kerber at (701) 777-4264 for non-credit activities.

-- Julie Bean, Summer Events Program Specialist, Division of Continuing Education, juliebean@mail.und.edu, 701-777-0441

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Note personal vehicle authorization clarification

The following information provides a clarification regarding the requirement to receive prior approval from supervisors for reimbursement for personal vehicle mileage, instead of using a state fleet vehicle.

Departments are encouraged to develop their own internal procedures for supervisors authorizing the use of a personal vehicle (instead of a state fleet vehicle) for business-related travel. Some examples might include:

1. Departments may develop their own form to be used to request the use of personal vehicle for business-related travel. This form could be used for each trip or could be used for a specific time period of travel (ex. for an entire fiscal year).
2. Departments may use the e-mail system (employees request by e-mail; supervisor approves by e-mail). This e-mail process could be used for each trip or could be used for a specific time period of travel (ex. for an entire fiscal year).

It is not necessary to submit these approvals to accounting services. Instead, the supervisor (or their designate) will be required to sign the travel expense voucher in the signature area authorizing personal vehicle mileage reimbursement. This section was recently added to the travel expense voucher. This signature indicates that supervisor approval was obtained.

The employee's supervisor must be the one that actually authorizes personal vehicle mileage reimbursement prior to travel (according to the procedures that are established by the individual department), but the actual signature indicating that this approval has been obtained, which is required on the travel expense voucher, may be delegated.

Departments are responsible for ensuring that the signature indicating approval for personal vehicle mileage reimbursement on the travel expense voucher is either the supervisor's or their designate.

If you have any questions, please contact Bonnie at 777-2966 or bonnienerby@mail.und.nodak.edu. -- Accounting Services.

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Note changes in Office of Instructional Development

Until a permanent director is appointed to the Office of Instructional Development, please direct any questions to Jeanne Boppre in the Office of Instructional Development (777-3325) or Joan Hawthorne in the Office of the

Provost (777-4684).

-- Victoria Beard, Associate Provost, Academic Affairs, victoriabeard@mail.und.edu, 7-4824

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Ray Richards offers winter golf special

Ray Richards is offering a winter golf special. Buy a punch card for five rounds of golf for \$45 (\$60 value) or 10 rounds of golf for \$90 (\$120 value). Added bonus: The buyer will receive a free round of golf for every five rounds they buy. Winter golf special punch cards may be bought by stopping at the Chester Fritz Auditorium Box Office or by calling 777-4090. Box office hours are 8:30 a.m. to 4 p.m. Monday through Friday.

-- Tom Swangler, Assistant Director, Chester Fritz Auditorium/Ray Richards Golf Course,
tom_swangler@mail.und.edu, 777-4094

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Participants sought for possible staff/faculty golf league

If anyone is interested in a staff/faculty golf league, please contact Dustin at 777-3500 or dustinhettletved@mail.und.nodak.edu. Please include what night would be best.

-- Dustin Hettletved, Ray Richards golf course manager, Golf Course, dustinhettletved@mail.und.nodak.edu,
777-3500

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Internal job openings listed

The following position vacancies are available only to regular UND staff employees who have successfully completed their six-month probation period, earn annual and sick leave, receive BC/BS health insurance and TIAA-CREF or ND PERS retirement benefits. Current UND faculty, please contact Human Resources for eligibility.

TO APPLY: Please complete UND Application/Control Cardform. Send letter of application and resume, referencing position name and number, to: Human Resources, University of North Dakota, Twamley Hall, Room 313, 264 Centennial Drive Stop 8010, Grand Forks, ND 58202-8010. Applications MUST be received by the deadline date.

EXECUTIVE/PROFESSIONAL/ADMINISTRATIVE/COACHES:

POSITION: Associate Vice President for Outreach Services & Dean of Outreach Programs, #07-091
DEADLINE: Internal applicants will be considered with the external. Open Until Filled (Review of applications will begin November 15, 2006.)
SALARY: Commensurate with experience

TECHNICAL/PARAPROFESSIONAL: No current vacancies.

OFFICE SUPPORT:

POSITION: Administrative Secretary, Facilities, #07-206
DEADLINE: (I) 1/31/2007
SALARY: \$23,000 - \$25,000

POSITION: Summer Events Program Assistant, Continuing Education, #07-205
DEADLINE: (I) 1/29/2007

SALARY: \$18,000 - \$20,000

CRAFTS/TRADES/SERVICE:

POSITION: Assistant Cook (variable schedule), Dining Services, #07-204

DEADLINE: (I) 1/29/2007

SALARY: \$8.56 - \$10.00

POSITION: Lead Dishwasher (variable schedule), Dining Services #07-203

DEADLINE: (I) 1/25/2007

SALARY: \$7.93 - \$8.50

POSITION: Barista Supervisor (variable schedule), Dining Services, #07-202

DEADLINE: (I) 1/25/2007

SALARY: \$10.78 - \$11.50

POSITION: Baker (12 a.m. to 8 a.m., flexible weekends) Dining Services, #07-201

DEADLINE: (I) 1/25/2007

SALARY: \$9.16 - \$10.45

POSITION: Building Services Supervisor (Custodial; Mon-Thur, 3 p.m. to Midnight, and Friday, 2 p.m. to 8 p.m.), Human Nutrition Research Center, #07-199

DEADLINE: (I) 1/25/2007

SALARY: \$25,000 - \$31,000

-- Jan Orvik, Writer/Editor, University Relations, janorvik@mail.und.nodak.edu, 777-3621

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